



Applying for a Low Cost Rental of a MusicAlliance-owned Instrument Instructions Page



D'Addario Foundation

Thanks to generous grants from the D'Addario Foundation, MusicAlliance has purchased band instruments that may be rented for \$90 for the school year or \$50 per semester (paid in September and February).

First Priority will be given to:

- families whose child(ren) qualify for the federal free lunch or reduced lunch program
- those who have lost their job (including layoffs) or have major medical expenses
- those families that have more than one child in the band program
- those families that have multiple children enrolled in tuition-based schools

MusicAlliance has a limited number of flutes, clarinets, alto saxophones, trumpets, trombones, french horns, baritones, bells, and snare drums. To be considered, please fill out the instrument rental application form completely. Applications are first considered based on financial need (then any leftover instruments may be rented by anyone whose child is enrolled in a MusicAlliance band program). For those selected to rent a MusicAlliance instrument, the student must remain in good standing in the band program.

If you are approved for the rental of a MusicAlliance-owned instrument, the instrument will be delivered to your child's school and a copy of the rental agreement terms will be emailed to you for your records.

In addition to completing the application form included with this letter, please explain (on a separate piece of paper or on the back of the application) the financial circumstances of why you are applying for the low cost instrument rental program (if you are in one of the situations of financial need listed above). Describe in as much detail as you feel comfortable (type this information if possible). *If you are in a situation of financial need, please send supporting documents with the application and be sure to black out/remove Social Security numbers and banking numbers.* If you qualify for the free or reduced lunch program, please specify whether free or reduced and attach a copy of your letter of qualification.

These items and the rental application should be returned to MusicAlliance as soon as possible and by no later than September 15th, 2018.

You may scan and email this form to office@musicallianceinc.org if you wish to pay the instrument rental through your band tuition payment account (or you can mail it through the postal service to the address shown below). **DO NOT** send your instrumental rental application to your child's school office.

If you wish to pay in 2 installments, the 1st semester rental fee will be charged on September 20th, 2018 (or upon receipt if application is received by MusicAlliance after September 20th). If you wish to pay the instrument rental for the full school year by \$90 check, you must mail the instrument rental form and the check to:

MusicAlliance
P.O. Box 1749
Mentor OH 44061

If you have payment questions or concerns, please call the MusicAlliance office toll-free at 1-855-333-1357, Ext. 2

MusicAlliance, P.O. Box 1749, Mentor, OH 44061 Toll-Free: 1-855-333-1357 Email: office@musicallianceinc.org

Application and Agreement Terms & Conditions for Rental of a MusicAlliance-owned Instrument

Parent/Guardian Name _____ Email _____ Phone _____

Mailing Address _____ Instrument Needed _____

Child's Name _____ Grade _____ School _____

Method of Payment (Select One):

_____ \$50 per semester charged to the same account used for payment of the band tuition
(1st semester rental fee charged on September 20th*, 2018, 2nd semester rental fee charged on February 1st, 2019)

_____ \$90 check (payable to MusicAlliance) - rental payment for the school year (mail payment with this form)

_____ \$90 payment for the school year charged on September 20th*, 2018 to the same account used for payment of the band tuition.

** If the application is received by MusicAlliance after September 20th 2018, the payment will be charged upon receipt.*

MusicAlliance-owned Band Instrument Rental Authorization/Agreement

If I am approved for the rental of a MusicAlliance-owned instrument, and the instrument is given to my child by the band teacher, I hereby grant MusicAlliance permission to charge the 2018-19 school year instrument rental fee(s) to the credit card or bank account that I use to pay the tuition for the band program (unless I have selected to pay \$90 by check for the 2018-19 full school year instrument rental and have submitted that check to the MusicAlliance office along with this form). I understand and agree that if I select the \$50 per semester payment option, the 1st Semester rental fee of \$50 will be charged on September 20th, 2018 (or upon receipt it application is received after 9/20) to the account used for payment of the band tuition, and the 2nd Semester rental fee of \$50 will be charged to that account on February 1st, 2019. I understand and agree that if I select the \$90 payment option and choose to have it charged to my band tuition payment account, the rental fee of \$90 will be charged to my account on September 20th, 2018 (or upon receipt by MusicAlliance if application is received after September 20th, 2018).

I represent and warrant to MusicAlliance Inc and Thriva LLC/The Active Network, Inc., its agent, that I have full legal authority to authorize this instrument rental payment agreement, and that I have full authority to make use of the credit or debit card or checking account to which the band instrument rental fees will be charged if I have selected to pay the instrument rental with the account used for payment of the band tuition. I understand that if I am approved for the rental of a MusicAlliance-owned instrument, and I have selected to pay the instrument rental with the account used for payment of the band tuition, I will need to have completed the registration for the 2018-19 band program classes so that there is a payment account set-up and available for the instrument rental fees to be charged to. I also understand that I have the option to pay by check in one lump sum of \$90 for rental of the instrument for the 2018-19 school year (a savings of \$10 over the 2 rental payments plan) by mailing this completed and signed form to MusicAlliance along with a check for \$90 payable to MusicAlliance by September 15th, 2018 (the check will be returned to you if you are not approved for the rental of an instrument).

I understand that if within 30 days of my child receiving the rental instrument, I decide that the instrument is not needed (i.e. due to getting an instrument from another source), and the instrument is promptly returned to the school band teacher in good condition, the rental fee that I have paid will be refunded minus a \$10 restocking fee. I understand and agree that damage to, or loss of the instrument, will result in the billing of the undersigned for the cost of the repair or replacement, not to exceed the value of the instrument, and that the instrument must be returned to MusicAlliance or the MusicAlliance band director at your school in the event that the child discontinues lessons, fails to care for the instrument properly, or for any reason that is deemed necessary by the band director and/or MusicAlliance. I also understand and agree that if I am renting an instrument from MusicAlliance and it is turned into the school's office instead of to MusicAlliance or the band director and the instrument is lost, I will be responsible for reimbursing MusicAlliance for the value of the instrument.

I understand and agree that a \$25 late fee will be charged to my account in addition to the rental fee if the processing of the instrument rental fee payment fails to go through and I have failed to make other payment arrangements with the MusicAlliance office within 30 days of the above-listed due dates.

Parent/Guardian Signature _____ Date _____

REMINDER: Please explain the financial circumstances, in as much detail as you feel comfortable, of why you are applying for the low cost instrument rental program (if you are in a situation of financial need). Use the back of this form or a separate sheet of paper (typed if possible). Please send supporting documents with this application and remove personal data such as Social Security numbers. **If you qualify for the free or reduced lunch program, please specify whether free or reduced & attach a copy of your letter of qualification.**

Please submit this application by September 15th. You may scan and email this form to office@musicallianceinc.org if you wish to pay the instrument rental through your band tuition payment account. If you wish to pay the instrument rental by \$90 check, you must mail this form and the check to MusicAlliance, P.O. Box 1749, Mentor OH 44061.

Below this line for MusicAlliance office use only

Status of Instrument Rental Application: ___ Approved ___ Not Approved Date _____

Instrument Brand/Type: _____ Serial Number: _____